

# Healthcare Career Paths

CERTIFIED  
NURSING  
ASSISTANT

Education  
CNA Program (12 week)

Certification  
CNA License

AMBULATORY CARE  
AIDE

Education  
High school diploma or  
equivalent required

Certification  
BLS for Healthcare Providers

HEALTHCARE  
ENTRY POINTS  
Clinical

PHLEBOTOMY  
TECHNICIAN

Education  
High school diploma or  
equivalent

Certification  
Phlebotomy Certification  
preferred

OPERATING ROOM  
ASSISTANT

Education  
High school diploma or  
equivalent

Certification  
BLS preferred

## **Certified Nursing Assistant**

Plays a critical role in providing effective patient care and maintaining a clean, organized, and efficient environment. Works closely with licensed staff to perform necessary medical processes such as supportive care tasks, medication distribution, patient transport, clean-up, maintaining accurate patient records, vitals and communication.

Skills: Team and Service Oriented - Active Listening - Social Perceptiveness - Attention to Detail - Customer Service - Communication (verbal and written)

## **Phlebotomy Technician**

Trained to execute the collection of samples from the patient and deliver/communicate appropriate details to the medical lab space. Must be functional in varying levels of collection and be able to effectively communicate those practices with patients. Responsible for making sure samples are properly processed, labeled, and delivered with appropriate communication and to the correct personnel. Must be skilled in relevant computer programs and services. May be responsible for reporting lab findings to patients or their families.

Skills: Observant - Detailed - Record Keeping - Empathy - Communication Skills - System Management - Adaptable

## **Operating Room Assistant**

Responsible for ensuring the correct supplies, tools, and cleaning procedures are maintained for an operating room. This position requires a great deal of teamwork, adaptability, attention to detail and ability to follow procedures, routines, and directions. Job duties often include transporting dirty equipment between procedures and replacing with new ones. Will also ensure that all materials are put through the sterilization process. May contribute to basic patient preparation including transport, early anesthesia, positioning of the body and shaving.

Skills: Cleanliness - Organization - Attention to Detail - Timeliness - Routine-Based - Knowledge of Standards - Adaptable

## **Ambulatory Care Aide**

Primarily involved in the pre/post care for a variety of patients Obtains vital signs, perform pre-appointment testing, and completes pre-screening for patient Prepares room for the next patient and ensure that it is sanitized, stocked, and ready for the next visitor. Includes clerical duties such as scheduling, labs, and assessing insurance forms. Is a valuable entry point and relevant job experience for a career as a Medical Assistant.

Certification: Basic Life Support for Healthcare providers certification from AHA, ARC or military training. Employers will often provide/support this training for colleagues.

Skills: Basic Clinical/Medical Skills or Training -Adaptability - Cleanliness - Attention to Detail - Communication Skills (verbal and written) - Organization.