

Providing Easy Access to Patient Results

The Saint Alphonus Health System Records and Results Hotline has been established to quickly respond to urgent care requests or delivery of diagnostic testing results if not received through other means.

Moving forward, this team will provide the following services:

URGENT REQUEST

- **Call (208) 367-8899**
- **For Baker City | Call (541) 523-6461**
- If you are the ordering provider, call us and we will quickly look up records and fax them to your practice. No written request required.
- If you are not the ordering provider, call us and fax a written continuity of care request on your letterhead and include the information noted on the attached document.

NOTE: This written request does not require patient authorization.

IF YOU USE YOUR OWN CONTINUITY OF CARE REQUEST, PLEASE INCLUDE THE FOLLOWING:

- Requesting provider name and fax number
- Facility name and fax number
- Patient's legal name and DOB
- Records you are requesting
- Reason for request

OBTAINING ED DOCUMENTATION

- The final ED physician note will be sent once the physician signature is obtained. The signature releases the final document to IHDE and Medicity. See instructions below:
- IHDE: Visit the Transcription Folder and search for ED Physician Notes
- Medicity: Hospital folder The Depart summary may not include HPI (history of present illness and MDM (medical decision making) if the attending physician has not signed the note upon discharge.

**Records & Results
Hotline Information**

Hours: 7:30am – 5:00pm, Daily
Phone: (208) 367-8899 or Toll Free (833) 451-0098
Fax: (312) 776-3805
Email: SAHS-Results@saintalphonus.org